

## Eagle Mount / 2010 Summer Day Camp Program – Volunteer Application

Return as soon as possible to: Eagle Mount Billings-2822 3<sup>rd</sup> Ave N, Ste 203, Billings, MT 59101

406-245-5422 office 406-245-4390 fax

**Eagle Mount regards safety as our first concern. Volunteers in any of the programs may be removed or excluded from a program for behavior that is deemed by Eagle Mount Billings to be a danger to self or others.**

Name: \_\_\_\_\_

Employer/School: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Emergency Contact/ Relationship / Phone: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Name of parent / guardian (if volunteer under age 18): \_\_\_\_\_

Signature: \_\_\_\_\_ Parent signature (if under 18): \_\_\_\_\_

How did you find out about Eagle Mount? \_\_\_\_\_ Number of years volunteered \_\_\_\_\_

### Day Camp Location: Head Start, 615 North 19<sup>th</sup> Street (next to North Park)

#### Session:

___ June 14 – July 1	Camp runs Monday – Thursday 9:00 – 3:00 PM
___ July 5 – July 22	Camp runs Monday – Thursday 9:00 – 3:00 PM
___ July 26 – August 12	Camp runs Monday – Thursday 9:00 – 3:00 PM

#### Requirements:

All volunteers must be a minimum of **12 years of age**.

All volunteers are **required** to attend the mandatory training on June 9<sup>th</sup> from 8:00AM – 12:00PM. This training will go over volunteer expectations, volunteer job duties, disability awareness, site orientation (tour Head Start/North Park), van orientation, check-in and check-out procedures (volunteer & participant), and evacuation plans should an emergency arise.

A volunteer handbook will be given out at this time as well as the schedule for the first session. Training is a time to learn, bond, and ask any of those nagging questions a new or veteran volunteer might have about the Day Camp program. If you have any questions regarding this training please call the Eagle Mount office, 245-5422.

#### **ALL NECESSARY FORMS MUST BE COMPLETED PRIOR TO PROGRAM PARTICIPATION**

All volunteers are required to complete a Volunteer Application form and sign the Liability Waiver submitted to the Eagle Mount office prior to participation in all programs. All forms and applications can be found online at [www.eaglemount.us](http://www.eaglemount.us). Applications need to be completed at least two weeks prior to the program start date. Failure to follow this procedure may result in your delayed participation in the program.

Office Use Only:

\_\_\_ Date Received

\_\_\_ Staff Initials

\_\_\_ Liability Waiver